

Request for Proposal

Saluda County is requesting proposals for the replacement of the roof on the Saluda County Health Service Building located at 613 Newberry Hwy. Saluda, South Carolina 29138. To be considered a valid proposal, vendor is required to complete a "Mandatory Proposal Form" and proposal must be received at the following physical address no later than 3:00 P.M. Monday September 16th, 2024. Details can be obtained by email request.

Heather Griffin
Finance & Purchasing Coordinator
400 West Highland Street
Saluda, South Carolina 29138
E-mail: h.griffin@saludacounty.sc.gov

This request for proposal does not commit Saluda County to award a contract or to procure or contract for the services. Saluda County reserves the right to reject, in whole or in part, any and all proposals, to negotiate with any or all responsible and responsive offerors, and in its sole discretion, to determine the responsiveness of proposals. Proposals which do not meet the mandatory requirements, will be considered non-compliant and rejected if it is in the best interest of the county to do so.

Request for Proposal Saluda County

Proposals are being accepted for the replacement of the roof on the Saluda County Health Service Building located at 613 Newberry Hwy. Saluda, South Carolina 29138. Contractor will be required to view slopes to determine if any change in slope is needed, verify measurements and site conditions and obtain all required permitting. It will be the contractor's responsibility to verify all existing conditions and determine quantities of supplies required to complete the project.

Site Contact – John Oscar Perry 864-321-4388
Hours – Monday through Friday 8:30 – 5:00

Proposal must include:

- A. Mandatory Bid Form
- B. Certificate of Liability Insurance including Workers Compensations coverage
- C. List of three Local Government/Business References
- D. Details of warranty.

Please provide in your proposal a detail description of how you propose to solve the problem of the roof leak. Include what type of roofing materials you suggest to use and any other recommendations you would like to make for example changing the slope of the roof etc. to prevent water pooling. Provide a price for the recommendations you are proposing and a time frame for starting and completion of work.

General Contractors Requirements

The Contractor shall provide and pay for all necessary licenses and permits required

The vendor will be responsible for disposal of any and all removed, unused and surplus materials and any fees and transportation cost associated with the disposal. Contractor shall keep the project site free from accumulation of waste materials at all times. The county, if required, will provide a designated exterior area for location of construction dumpster.

The Bidder is strongly encouraged to utilize locally owned and operated subcontractors, parts suppliers and other services when such services are readily available within the market area, and when such arrangements are economically feasible.

Any special circumstances encountered during installation shall be addressed with the county representatives Purchasing Agent, Heather Griffin or County Director, Sandra G. Padgett and a solution negotiated. If during the removal of existing material, the contractor finds unexpected conditions, the vendor must notify the county representatives and negotiations will begin to correct the unexpected condition to the satisfaction of all parties before work proceeds.

The original and two copies of Proposal must be submitted in a sealed envelope marked "Roof Replacement" at the address below no later than 3:00 P.M., Monday September 16th, 2024.

Saluda County Council
Administration Building
400 West Highland Street
Saluda, South Carolina 29138

Mandatory Proposal form Saluda County

The undersigned, on behalf of the vendor, certifies that: (1) this proposal is made without previous understanding, agreement of connection with any county employee/elected official or company making a proposal on the same project; (2) the person whose signature appears below is legally empowered to bind the business whose name is entered; (3) they have read the complete request for proposal and understand all specifications.

1. Company submitting bid _____

Proposal amount \$ _____

- 2. Proposal cost must remain valid 45 days from submission date.
- 3. Contractor has inspected the premises and is familiar with all existing conditions, dimensions, and difficulties that may be encountered.

4. Contact information:

Address _____

Phone _____
Fax _____

E-mail _____

5. Tax ID or Social Security Number _____

6. Printed name of person binding bid _____

Signature _____

Date _____

