

MINUTES OF A BUDGET WORK SESSION
SALUDA COUNTY COUNCIL
WEDNESDAY, MAY 16, 2018 at 6:00 P.M.
COUNCIL CHAMBERS OF SALUDA COUNTY ADMINISTRATION BUILDING
400 WEST HIGHLAND STREET, SALUDA, SOUTH CAROLINA 29138

A. CALL TO ORDER

Vice-Chair Gwendolyn C. Shealy called the Budget Work Session to order at 6:05 P.M.

Present were: Vice-Chair Gwendolyn C. Shealy
Coun. Jones P. Butler
Coun. J. Frank Daniel, Sr.
Coun. D. J. Miller

Also present were: County Director, Sandra G. Padgett
Clerk to Council, Karen T. Whittle

Absent was: Chm. Derrick W. Jones

B. INVOCATION

Coun. Daniel delivered the invocation.

C. PUBLIC INFORMATION

It is noted by the Clerk herein, that in compliance with the Freedom of Information Act, notice of the budget work session was given to the local news media and properly posted, to include the county website.

D. BUDGET WORK SESSION

Personnel

General consensus of Council on the following:

1. Vehicle Maintenance Department will be under the Roads and Bridges Superintendent. The Roads and Bridges Superintendent, Billie Corley will be given a 2-step increase to assume responsibilities.
2. Accounts payable duties in the Council Office will be assigned to the EMD Part-time Adm. Clerk, Julia Smith and the 2 days will be funded in the county operating budget. The EMD Part-time Adm. Clerk, Julia Smith will continue to work three days in Emergency Management funded from LEMPG funds.
3. The Sheriff's Office and Detention Center will go to a 2-week reporting period for payroll purposes.

4. No additional employees approved for Public Building Maintenance.
5. No additional employees approved for Dispatch.
6. Eight hour work day not approved for Telecommunications Assistant Coordinator.
7. Janitorial services for the One Stop Workforce/Building Codes area will be performed by Ben McGee who is currently cleaning the Council offices. The total number of hours that he will work will be no more than 5.5 hours per week.

General

General consensus of Council for no employees to attend national conferences, even if the national is in the state of South Carolina, and even if paid by funds other than county funds.

Emergency Management

General consensus of Council to change the following budget line items to:

- #15 \$1,415 (only 1 attend conferences, either EMD Director or Asst. EMD Director)
- #21 \$4,580 (deleted Dish Network)
- #26 \$12,895 (deleted Tornado siren maintenance contract; look at bi-annual)
- #37 \$2,500
- #81 \$0

General consensus of Council was for the EMD Director and Asst. EMD Director to not attend state conferences at the same time in the event of an emergency in the county.

Fire Board

General consensus of Council to change the following budget line items to:

- #17 \$16,321 (fuel, 2 sets of tires, and 1 set of tires for Ridge Spring Squad 5)
- #37 \$4,115
- #64 \$1,000
- #65 \$26,500
- #71 \$85,780 (special dept. supplies prioritized as 1's in #71 excel budget sheet)
- #79 \$4,600 (\$4,000 contingency and \$600 rehab supplies; prioritized as #1's in #79 excel budget sheet)
- #81 \$0
- #88 \$0 (IT will have spare computers due to county computer replacement plan)

Airport

General consensus of Council to change the following budget line items to:

- #15 \$800 (only send Jill Warren for recertification for required quality control education and certification by Eastern Aviation)

Airport (cont.)

- #20 \$3,170
- #21 \$2,007
- #23 \$60,000
- #28 \$7,133 (\$5,133 ground maintenance; \$1,500 for filters; \$500 for misc. repairs)
- #71 \$165
- #79 \$6,200 (\$6,131 for water defense system and balance for signage)

Magistrate

General consensus of Council to change the following budget line items to:

- #46 \$5,000
- #64 \$1,200
- #66 \$3,100

General consensus of Council for Magistrate to provide itemized list for line items #15 and #64.

Probate Judge

General consensus of Council to change the following budget line item to:

- #15 \$2,775

Registration/Election

General consensus of Council to change the following budget line items to:

- #15 \$1,966 (only Registration/Election Director to attend SCARE Conference)
- #21 \$0 (no cell phone; office phones can be moved to other rooms in building as needed)
- #64 \$825

Auditor

General consensus of Council to change the following budget line item to:

- #15 \$1,550

Tax Assessor

General consensus of Council to change the following budget line items to:

- #10 \$445
- #14 \$150 (license fees had to be paid in current FY17-18 budget)
- #15 \$2,500
- #26 \$840

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Treasurer

General consensus of Council for the Treasurer to itemize line items #15 and #64.

Delinquent Tax Collector

General consensus of Council to change the following budget line item to:

#15 1,100

IT

General consensus of Council to change the following budget line item to:

#21 \$1,805

Coun. Miller to gather additional information from the IT Director on line items #72 and #88 and revisit.

Dispatch

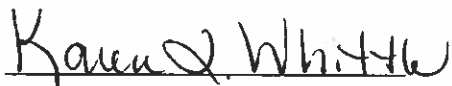
General consensus of Council to change the following budget line items to:

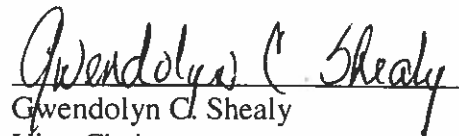
#15 \$665 (approved APCO Conference in Columbia; BTO Class in Columbia; and NCIC Class in Columbia; did not approve other requests in line item #15 excel sheet)

#64 \$1,400 (approved BTO Training Class in Columbia; did not approve other request in line item #64 excel sheet)

E. **ADJOURNMENT**

On motion of Coun. Butler, seconded by Coun. Miller, it was unanimously approved to adjourn the budget work session at 8:27 P.M.


Karen T. Whittle
Clerk to Council


Gwendolyn C. Shealy
Vice-Chair

June 25, 2018
Date Approved