

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF SALUDA )  
**Ordinance Number** \_\_\_\_\_

ORDINANCE NO. 11-21

**AN ORDINANCE PROVIDING FOR THE NAMING OF ROADS AND THE ADDRESSING OF PROPERTIES IN SALUDA COUNTY.**

WHEREAS, the adequate provision of public services to the residents of the unincorporated portion of Saluda County and the other public bodies, including such services as police, fire, and emergency medical and rescue services, require the establishment of a uniform street naming and numbering system for buildings and property located in the unincorporated portion of the County, and the County Council feels the ordinance herein enacted will secure public safety and deliver the aforementioned public services in a more efficient and effective fashion;

NOW THEREFORE BE IT ORDAINED BY THE SALUDA COUNTY COUNCIL THAT:

**ARTICLE I: PREAMBLE**

- I.1 There is hereby established a uniform system for street naming and numbering property and buildings on all roads, streets, and public ways in the areas so defined as the unincorporated areas of Saluda County and all buildings shall be numbered in accordance with the provisions set forth in this ordinance.
- I.2 This ordinance is enacted pursuant to the authority conferred by Section 4-9-30 of the Code of Laws of South Carolina 1976, as amended, to promote the public health, safety, morals, convenience, order, prosperity, and general welfare of the present and future inhabitants of Saluda County.

**ARTICLE II: STREET NAMING**

- II.1 On the effective date of adoption of this ordinance, no new street names shall duplicate or be similar, either phonetically or by spelling, to another street name in the unincorporated areas of Saluda County, regardless of the road name suffix.
- II.2 Existing duplicate street names shall be changed only where it is necessary in the judgement of the Saluda County Council acting through their agent the Saluda County E-911 Addressing Office in order to maintain the order and uniformity sought by this ordinance.
- II.3 A master list of the names, including pertinent suffixes, of all roads and streets within Saluda County shall be maintained by the Saluda County Council acting through their agent the Saluda County E-911 Addressing Office.
- II.4 Wherever a single drive accesses three or more homes, businesses, and/or properties, this drive must be named and addressed in the same manner as all other areas. All costs

associated with naming and marking roads named for this reason shall be borne by Saluda County.

### ARTICLE III: PROPERTY NUMBERING

- III.1 Uniform Numbering System – A uniform system of numbering properties and principal buildings is hereby adopted and made a part of this ordinance. Addresses will be assigned every 26.4 feet along roadways in the unincorporated areas of the County.
- III.2 The Saluda County Courthouse, because of its central location in the County, shall constitute the reference point for the numbering system. Addressing will begin at the end of a street that is geographically closest to the Courthouse and progress to the end of a street that is geographically furthest from the Courthouse. Odd numbers beginning with one (1) shall be utilized on the left side of the street going away from the Courthouse, and even numbers beginning with two (2) shall be utilized on the right side of the street going away from the Courthouse.
- III.3 All numbers shall be assigned in a manner so agreed upon by the Saluda County Council acting through their agent the Saluda County E-911 Addressing Office and the US Postal Service.
- III.4 Each house, building, or structure shall have its own number. A building number shall be assigned for each separate unit of occupation.
- III.5 Addressing by the County staff may be accomplished within municipalities upon the request of the appropriate elected officials of said municipalities; to effectively use the uniform numbering system, and to resolve conditions which tend to confuse the marking or giving of directions to persons seeking addresses, for the purpose of Emergency Services, mail, messages, etc.

### ARTICLE IV: ASSIGNMENT OF NUMBERS

- IV.1 Existing numbers shall be changed only where it is necessary in the judgment of the Saluda County Council acting through their agent the Saluda County E-911 Addressing Office in order to maintain the order and uniformity sought by this ordinance.
- IV.2 On the effective date of this ordinance, the Saluda County Council acting through their agents the Saluda County E-911 Addressing Office shall begin assigning any and all developing structure located on any road, street, or public way in the jurisdiction of this ordinance its respective number under the uniform system provided for in this ordinance.
- IV.3 Written notification of the proper address of each building shall be given to the owner, occupant, or agent of each building in all instances where a new number is assigned under the terms of this ordinance.

### ARTICLE V: PLACEMENT OF NUMBERS

- V.1 When each house or building has been assigned its respective number or numbers, the owner, occupant, or agent shall place or cause to be placed upon each house or building

controlled by him the number or numbers assigned under the uniform system as provided by this ordinance.

- V.2 Such numbers shall be placed on existing buildings within 30 days after the date of notification of proper number assignment.
- V.3 Cost and installation of numbers shall be paid for by the property owner. Residential numbers used shall not be less than three (3) inches tall in height, and business numbers shall not be less than four (4) inches in height. Numbers shall be made of a durable and clearly visible material. Reflective numbers for night-time identification are strongly recommended.
- V.4 Numbers shall be put in a conspicuous place immediately above, on, or at the side of the main door so that the number is clearly visible from the street. In cases where the building is situated more than fifty feet from the street, the building number shall be placed near the walk, driveway, or common entrance to the building, and upon the mailbox, gatepost, fence, curb, or other appropriate place so as to be clearly visible from the street.

#### ARTICLE VI: ADMINISTRATION AND IMPLEMENTATION

- VI.1 Whenever any house, building, or structure shall be erected or located in the area of the jurisdiction of this ordinance after the effective date of this ordinance, it shall be the duty of the E-911 Addressing Office to inform any party applying therefor, of the number or numbers belonging to or embraced within the limits of any lot or property as provided in this ordinance. In case of conflict as to the proper number to be assigned to any building, the Saluda County Council acting through their agent the Saluda County E911 Addressing Office shall determine the number of such building.
- VI.2 It shall be the duty of the owner to secure the correct number or numbers as designated by the E911 Addressing Office for said property and attach said number or numbers so assigned on said building as provided in this ordinance.
- VI.3 No building permit shall be issued for any building or structure until the owner has obtained the assigned number or numbers from the E911 Addressing Office.
- VI.4 New subdivisions submitted to the Saluda County Planning Commission shall submit potential road names to the E911 Addressing Office for approval. Address numbers will be assigned by the E911 Addressing Office as individual properties within the subdivision are improved upon according to the requirements of this ordinance.

#### ARTICLE VII: EXISTING STRUCTURES

- VII.1 Saluda County Council, upon adoption of this ordinance, will encourage owners of existing principal structures to post the number so assigned to their buildings under the provisions of this ordinance within thirty (30) days of the receipt of the new building number. Community service organizations, neighborhood associations, and rescue and fire departments will be encouraged to assist in the implementation.

#### ARTICLE VIII: PENALTIES

VIII.1 Any person who violates any of the provisions of this ordinance shall be guilty of a misdemeanor and shall be subject to a fine not exceeding Two-Hundred (\$200.00) Dollars or to imprisonment for a term not exceeding thirty (30) days. Each day in which such violation continues shall constitute a separate offense.

ARTICLE IX: VALIDITY

IX.1 Should any section of this ordinance be declared unconstitutional for any reason, , such declaration shall not affect the validity of the ordinance as a whole or any part thereof which is not specifically declared to be unconstitutional.

ARTICLE X: EFFECTIVE DATE

X.1 This ordinance shall take effect from and after its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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