

MINUTES OF A BUDGET WORK SESSION  
SALUDA COUNTY COUNCIL  
WEDNESDAY, MAY 23, 2018 at 6:00 P.M.  
COUNCIL CHAMBERS OF SALUDA COUNTY ADMINISTRATION BUILDING  
400 WEST HIGHLAND STREET, SALUDA, SOUTH CAROLINA 291 38

A. CALL TO ORDER

Chm. Derrick W. Jones called the Budget Work Session to order at 6:02 P.M.

Present were: Chm. Derrick W. Jones  
Coun. Jones P. Butler  
Coun. J. Frank Daniel, Sr.  
Coun. D. J. Miller  
Coun. Gwendolyn C. Shealy

Also present were: County Director, Sandra G. Padgett  
Clerk to Council, Karen T. Whittle

B. INVOCATION

Coun. Shealy delivered the invocation.

C. PUBLIC INFORMATION

It is noted by the Clerk herein, that in compliance with the Freedom of Information Act, notice of the budget work session was given to the local news media and properly posted, to include the county website.

D. BUDGET WORK SESSION

**Soil and Water Conservation**

Soil and Water Conservation Commission Chairman, Jason Price thanked Council for the FY2017-2018 funding of \$14,700.00 and gave an overview of the services provided to Saluda County farmers by the Saluda Soil and Water Conservation District. Mr. Price informed Council due to the services provided, the commission was requesting \$30,000.00 to assist with making their part-time employee a full-time employee. Council received the presentation as information.

**Clerk of Court**

Clerk of Court, Sheri Coleman reviewed quotes received on a new real estate system and contract due to the current contract expiring July 31<sup>st</sup>. Council agreed on the COTT real estate system at an approximate cost of \$25,826.00.

**Clerk of Court (cont.)**

General consensus of Council to change the following budget line item to:

#72 \$43,826 (COTT Real Estate System \$25,826 and CMS Program \$18,000)

**County Council**

Council staff informed Council of the adjusted figure in line item #05 - \$49,151; was reflected in recap sheet provided.

**Coroner**

General consensus of Council to change the following budget line items to:

- #14 \$200 (\$200 for SCCA dues; denied \$75 for SCAEE dues)
- #17 \$3,480
- #20 \$569
- #21 \$2,892 (delete hot spot on cell phone)
- #26 \$1,748 (delete Stericycle and AlSCO services/contracts and work with EMS on Stericycle and AlSCO) Check on dates to end contracts.
- #41 \$440
- #64 \$630 (CEU's at Conference for Coroner and other workshop training for 3)
- #65 \$24,800 (see #65 excel sheet for list of services and amounts)
- #66 \$0
- #71 \$1,631

General consensus of Council denied the following requests: 2 part-time positions in the amount of \$12,000; a \$2,000 increase for the Chief Deputy Coroner; and \$1,000 for an Apprentice Reserve Program in line item #01.

**Registration Election**

Council staff informed Council \$3,000 was added to line item #01 for 2 new board members; this was reflected in the expense and revenue of recap sheet provided.

**Public Buildings**

Council staff informed Council of adjusted figures in the following line items and was reflected in recap sheet provided:

- #01 \$93,667
- #03 \$20,804
- #05 \$16,139

General consensus of Council to change the following budget line item to:

#21 \$59,810 (reduced due to deleting fax lines in several county offices and sharing a central fax line in buildings)

**Public Buildings (cont.)**

General consensus of Council for staff to review adjustments to line item #20 for electrical costs for the old Piedmont Tech site (Building Codes and Public Buildings office) and One Stop office space.

**Information Technology**

General consensus of Council to change the following budget line items to:

#72    \$27,309 (see #72 excel sheets for list of contracts and amounts)  
#88    \$36,670 (see #88 excel sheets for list of equipment and amounts)

**Sheriff Office**

Council staff informed Council of adjusted figures in the following line items and was reflected in recap sheet provided:

#01    \$976,575  
#03    \$262,604

General consensus of Council to change the following budget line item to:

#02    \$40,000

**Dispatch**

Council staff informed Council of adjusted figures in the following line items and was reflected in recap sheet provided:

#01    \$338,240  
#02    \$47,552  
#03    \$88,172  
#05    \$65,814

**Detention Center**

General consensus of Council to change the following budget line item to:

#02    \$2,500

**Public Safety**

General consensus of Council to leave line item #72 at \$7,500 as requested.

**Roads and Bridges**

Council staff informed Council of adjusted figures in the following line items and was reflected in recap sheet provided:

#01 \$355,906

#03 \$79,491

**Risk Management**

Council staff informed Council of adjusted figures in the following line items and was reflected in recap sheet provided:

#01 \$32,664

#03 \$7,255

**Building Codes**

General consensus of Council for Building Codes staff to recommend new building permit fees and start the process to implement fees.

**Personnel**

**Sheriff's Office** – General consensus of Council agreed for 2 School Resource Officers. Costs of salary, pensions, and insurance will be shared with Saluda School District One.

**Tax Assessor's Office** – General consensus of Council agreed for the part-time Real Estate Clerk to become full-time and assist the Registration/Election's office.

**Registration/Election Office** – General consensus of Council denied request for a part-time Registration/Election Clerk. (See above on Tax Assessor).

**Courthouse Security** – General consensus of Council for the Chairman to see if the Clerk of Court could assist with funding a Courthouse Security Officer and revisit.

**Condrey Salary Study; New Positions; Overtime and Pay Increases** – Council staff provided Council figures of the cost of the Condrey salary study Plan B modified without equity, new positions, and overtime figures versus current salaries with the new pension rates. General consensus of Council for staff to provide figures for a 2% cost of living increase.

**CPI**

General consensus of Council to increase the county operating millage the CPI of 2.90% for FY2018-2019 equivalent to 4.00 mills/\$221,600.

General consensus of Council did not agree to use one (1) mill for animal/litter control.

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**CPI (cont.)**

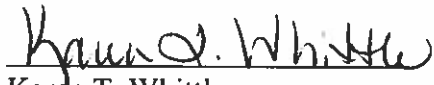
General consensus of Council to increase the county operating millage the CPI of .25% from FY 2017 that was not used during that year; equivalent to .35 mill/\$19,390.

**Enterprise Fleet Management Program**

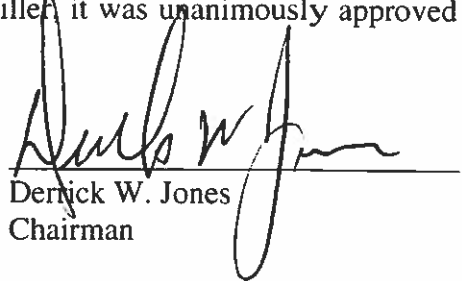
General consensus of Council agreed on the Enterprise lease program dated May 21, 2018 to lease vehicles for five years if it could be accomplished for \$100,000 or less for FY2018-2019. The \$100,000 would be placed in public buildings line item #84.

**E. ADJOURNMENT**

On motion of Coun. Butler, seconded by Coun. Miller, it was unanimously approved to adjourn the budget work session at 9:57 P.M.



Karen T. Whittle  
Clerk to Council



Derrick W. Jones  
Chairman

June 25, 2018  
Date Approved