

MINUTES OF A BUDGET WORK SESSION
SALUDA COUNTY COUNCIL
TUESDAY, MAY 14, 2019
IMMEDIATELY FOLLOWING THE CALLED MEETING
COUNCIL CHAMBERS OF SALUDA COUNTY ADMINISTRATION BUILDING
400 WEST HIGHLAND STREET, SALUDA, SOUTH CAROLINA 29138

A. CALL TO ORDER

Chairman Derrick W. Jones called the Budget Work Session to order at 5:35 P.M.

Present were: Chm. Derrick W. Jones
Coun. Justin Anderson (in @ 6:17)
Coun. Jones P. Butler
Coun. J. Frank Daniel, Sr.
Coun. D. J. Miller (in @ 5:39)

Also present were: County Director, Sandra G. Padgett
Clerk to Council, Karen T. Whittle

B. PUBLIC INFORMATION

It is noted by the Clerk herein, that in compliance with the Freedom of Information Act, notice of the budget work session was given to the local news media and properly posted, to include the county website.

C. BUDGET WORK SESSION

Dispatch

The Dispatch Communications Supervisor played portions of a 911 call received by Dispatch for County Council to listen to the various agencies Dispatch personnel has to communicate with during a call.

County Purchasing Card Program

Financial Services Coordinator, Regina Turner reviewed the purchasing card program with County Council which would allow for those employees determined to have a need for a purchasing card (credit card) as determined by the County Director. Ms. Turner reviewed the guidelines for the card, to include the county establishing a purchasing card policy.

General consensus of Council agreed for Ms. Turner to proceed with implementing the county purchasing card program and to submit a purchasing card policy to be adopted by County Council in June.

Probate Judge

General consensus of Council changed the following budget line item to:

#83 - \$0

Auditor

General consensus of Council revisited line item #15 and #64, but left at the administrative recommendation.

Emergency Management

General consensus of Council for the Emergency Management Director to provide Council with a total amount needed for the new radio system to turn the new radios on for the Sheriff's department. The new radios for the Sheriff's department have been received through a grant, but have not been activated on the new system. This figure needs to include any programming, maintenance service, and any other costs that may be associated.

Public Buildings

General consensus of Council accepted the administrative recommendation of the following budget line items:

#26 - \$135,589	change due to janitorial contract
#44 - \$15,000	change due to janitorial contract
#72 - \$173,717	change due to the adjustment of contracts for a new property tax program requested by the County Auditor

EMS

General consensus of Council accepted the administrative recommendation of the following budget line items:

#65 - \$21,170	add property tax payment required for heart monitors
#73 - \$23,310	deducted property tax payment for heart monitors from lease payments

General consensus of Council agreed for the EMS Director to request a grant through On Point for furniture for EMS stations.

Fire Board

General consensus of Council accepted the administrative recommendation of the following budget line item:

#20 - \$19,000

Fire Board (cont.)

- #17 Tires purchased for fire trucks are purchased through state contract and tires approved for current fiscal year have been purchased.
- #27 Staff is getting quotes on preventive maintenance of fire trucks.
- #37 Radio supplies; revisit
- #71 - \$66,060 General consensus of Council, at the beginning of fiscal year 2019-2020, \$47,740 to be transferred to a new fire board reserve account with the funds being designated toward the purchase of SCBA cylinders. A vote of Council will be required to expend funds from the reserve account.

Building Codes

General consensus of Council accepted the administrative recommendation of the following budget line item:

- #72 - \$0 change due to new proposed Safe Built contract

Roads and Bridges

- #85 - \$0 General consensus of Council to not purchase any new equipment in fiscal year 2019-2020 due to lease of 2 new motor graders and 2 new tractors in fiscal year 2018-2019.

Vehicle Maintenance

General consensus of Council accepted the administrative recommendation of the following budget line item:

- #64 - \$0

DSS

General consensus of Council accepted the administrative recommendation to create a line item #01 (salaries) and line item #03 (pensions) for the custodian for DSS. The amounts for line item #01 - \$3,324 and #03 - \$772 were in line item #72. Line item #72 will be \$0.

Salary and Personnel Requests

General consensus of Council did not agree for:

1. Part-time employee in the Registration/Election office.
2. Two additional Communication Officers for Dispatch
3. Asst. Communications Supervisor work schedule to be changed to eight hour shift
4. Longevity (equity) increase according to Condrey Plan as requested by the County Auditor and Jail Major.

Salary and Personnel Requests (cont.)

General consensus of Council did agree for:

1. Increase of the Public Buildings Superintendent Grade to 21
2. A one step increase for the Public Building Maintenance Worker to be the Solid Waste Coordinator's backup.
3. The job description for Heavy Equipment Operator in the Roads and Bridges department to be changed to allow the equipment operator the probationary period of six months to obtain a S.C. Class A CDL and health card.
4. An increase of \$6,000.00 for the part-time Chief Deputy Coroner and a part-time Deputy Coroner with pay of \$6,000.00 per year to be paid from state funds through the Local Child Fatality Review Team law if approved, but if state funds are not approved or if funds are no longer received from the state, the county will not assume responsibility of funds needed for additional salaries and part-time Deputy Coroner position.

Reserve Accounts

General consensus of Council to only transfer amounts needed for the lease payments in the Heavy Equipment and Ambulance Reserve accounts from projected FY2018-2019 roll monies:

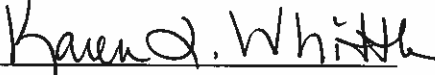
Heavy Equipment	\$46,570.00
Ambulance	\$171,781.00

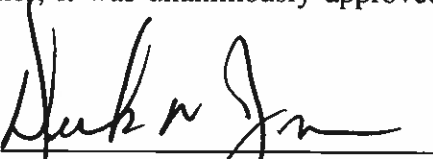
CPI Percentage Increase on County Operating Tax Millage

Consensus of Council agreed to increase taxes by the CPI and growth percentage of 3.03%, which is equal to a 4.33 mill increase. (Agree: Chm. Jones, Coun. Butler, Daniel, Miller). (Disagree: Coun. Anderson).

D. ADJOURNMENT

On motion of Chm. Jones, seconded by Coun. Miller, it was unanimously approved to adjourn the budget work session at 7:04 P.M.


 Karen T. Whittle
 Clerk to Council


 Detrick W. Jones
 Chairman

June 10, 2019
 Date Approved