

MINUTES OF A BUDGET WORK SESSION
SALUDA COUNTY COUNCIL
TUESDAY, MAY 8, 2018 at 6:00 P.M.
COUNCIL CHAMBERS OF SALUDA COUNTY ADMINISTRATION BUILDING
400 WEST HIGHLAND STREET, SALUDA, SOUTH CAROLINA 29138

A. CALL TO ORDER

Chairman Derrick W. Jones called the Budget Work Session to order at 6:04 P.M.

Present were: Chm. Derrick W. Jones
Coun. Jones P. Butler
Coun. J. Frank Daniel, Sr.
Coun. D. J. Miller
Coun. Gwendolyn C. Shealy

Also present were: County Director, Sandra G. Padgett
Clerk to Council, Karen T. Whittle

B. INVOCATION

Chm. Jones delivered the invocation.

C. PUBLIC INFORMATION

It is noted by the Clerk herein, that in compliance with the Freedom of Information Act, notice of the budget work session was given to the local news media and properly posted, to include the county website.

D. BUDGET WORK SESSION

Public Buildings

Time Keeping System

IT Director Mitchell Kneece and Finance Coordinator Joni Drafts discussed with Council time keeping systems for county employees.

General consensus of Council was for staff to develop a request for proposal for a time keeping system at the beginning of the fiscal year, July 1, 2018.

General consensus of Council to delete \$36,580.00 from line item #83 for time keeping system.

Information Technology

IT Director Mitchell Kneece reviewed the IT budget with Council. Mr. Kneece addressed the special contracts in line item #72 and informed Council the VMware upgrade to the server at the Courthouse was not an urgent need, but would eventually be needed; and due to the GIS upgrade and the Watch Guard System, the Unitrends Refresh was needed to upgrade the county's backup device to handle additional data.

Due to the replacement plan of county computers, Mr. Kneece said the IT Department would have spare computers to accommodate the request for computers from the county volunteer fire departments.

Roads and Bridges

Roads and Bridges Superintendent Billie Corley review the Roads and Bridges budget with Council. Mr. Corley informed Council the motorgrader lease plan was up for renewal in FY18-19 and discussed options with Council.

Mr. Corley was in agreement with removing the department's fax line and using a central fax line within the Multi-Complex building.

Voter Registration and Elections

Registration/Elections Director Ruth Padgett reviewed the Voter Registration/Election budget with Council. Ms. Padgett and Mr. J.W. Atkinson, Chairman of the Board of Voter Registration and Elections addressed the request for a part-time employee.

Ms. Padgett was in agreement to remove the request for a cell phone if a phone could be placed in the room where the voting machines are housed. General consensus of Council to delete \$693.00 from line item #21.

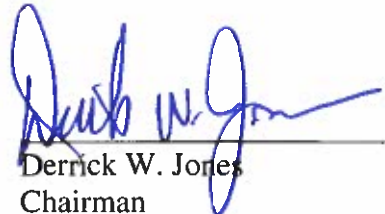
Public Buildings

Public Buildings Supervisor Kent Long reviewed line item #28, building repairs/equipment of the Public Buildings account with Council.

E. **ADJOURNMENT**

On motion of Coun. Miller, seconded by Coun. Shealy, it was unanimously approved to adjourn the budget work session at 8:14 P.M.


Karen T. Whittle
Clerk to Council


Derrick W. Jones
Chairman

June 11, 2018
Date Approved